

Phillip Falck

From: CTScheduling <ctscheduling@odva.org>
Sent: Wednesday, August 27, 2025 2:30 PM
To: Phillip Falck
Cc: Ghaith Alhafi
Subject: EXTERNAL: ODVA Test File 11483.11 - Scheduling
Attachments: Conformance Test Instructions.pdf; Conformance_Test_Details_Form.xlsx

[Use caution with links & attachments]

Dear Vendor,

Thank you for your order for a CIP Conformance Test at an ODVA authorized Technical Service Provider (TSP).

Your ODVA test file number is: **11483.11** .

Attached you will find the *Conformance Test Instructions* and the *Conformance Test Details Form* (CTDF). Please read and follow the instructions. **These Instructions have changed as of January 2024.**

Please send the completed CTDF and all test related files by "*Reply to All*" to this e-mail. You may also "*Reply to All*" for questions pertaining to the Conformance Test Details Form, test schedules, and general questions concerning ODVA conformance tests. **Please include the test file number in the subject line of any e-mail regarding this test.**

Be sure to request a test date. The lead time at ODVA TSP's is usually 2 - 6 weeks. We will schedule as closely as possible to your requested date. If no test date is requested, the TSP will assign a date once all the required test samples and materials are present at the TSP facility. Orders for tests not completed within 6 months of our receipt of the order will be canceled. Be aware that missing or rescheduling a test date will delay your test.

When shipping test samples to an ODVA TSP, vendors are required to forward the carrier's tracking number to the TSP at the time of shipment. Failure to do so may result in the loss or automatic return of the DUT to the vendor requiring test rescheduling and delay. To ensure return of the test sample(s) at the conclusion of the test, vendors must provide the TSP engineer a preaddressed and prepaid shipping label for a commercial carrier providing service at the TSP location by the anticipated end of the test.

Best regards,

Ghaith Alhafi
galhafi@odva.org